

Industrial/ Organizational Internships and Relevant Jobs

1. **ADP** – Human resources and payroll organization
www.ebs.adp.com

2. **Firestone** – Paid summer Internships in HR, Marketing and Finance or Operations. For general information regarding careers with Bridgestone/Firestone retail operations or to start the application process by phone, please call us toll-free at: **1-877-482-7397**.

3. **Rental** – Management Training program and Summer Internships www.enterprise.com or contact Jamie Catchpole, Recruiting Manager
(909) 482-4800, Jcatchpole@erac.com

4. **FedEx Ground** – www.Fedex.com college positions in HR and Marketing

5. **Foot Locker, Inc.** – Retail Management Training Program, www.champssports.com
Sue Campbell [campbell2@champssports.com]
VP/Field Human Resources
FAX: 1-941-741-7524

6. **Helpmates** – staffing agency, HR, www.helpmates.com

7. **Hilton Anaheim** - Human Resources, www.Hilton.com

8. **KABC7** – Marketing internships, www.abc7.com
Send your request for an Intern Application to: Al Reyes
Director Diversity Programs & Community Relations
500 Circle Seven Drive
Glendale, CA., 91201
818-863-7230

9. **Mervyn's** - Management Training Program – www.Mervyns.com

10. **Sav-on Drugs** – Management Training Program www.sav-ondrugs.com

11. **Office Depot** – Management Training Program, www.officedepot.com
For more information on Inroads contact:
National Headquarters INROADS, Inc.
1221 Locust Street, Suite 800
St. Louis, MO 63103
(314) 241-7488
-

12. County of Orange Website for Human Resources, Marketing and
Management Internships, <http://www.oc.ca.gov/hr/volunteer/student.htm>

If you are interested in an internship listed on this Web site, e-mail, fax or mail your resume and cover letter to one of the locations listed below. Reference the specific job title in your cover letter. We will contact you regarding the position.

If you are interested in interning with the County, but are unable to locate an appropriate job description on this Web site, you may e-mail, fax or mail your resume and cover letter to one of the locations listed below. Indicate in your cover letter the type of internship you are seeking. We will contact you as to whether or not your request can be accommodated.

E-mail: **Jane.Dawson@ocgov.com**

Fax: Jane Dawson, Volunteer/Intern Coordinator, (714) 834-7601

Mail: Jane Dawson, Volunteer/Intern Coordinator

County of Orange/CEO Human Resources

10 Civic Center Plaza, Room 104

Santa Ana, CA 92701

For all Applicants

The cover letter is an opportunity for you to describe career and academic goals; to elaborate upon personal accomplishments, work experiences and community involvement; to share areas of interest that may relate to the internship and to identify what type of internship experience you are seeking.